

Important checklist to ensure a quick response to your application.

- Original or certified copies of official academic transcripts with grading system descriptions and certificates.
- A photocopy of the personal details page of your Identity Card or Passport.
- A copy of your CV/ resume (1-2 pages) outlining relevant work experience. [for Bachelor of Information Technology (Part-Time) only]

Part A Personal Information (Please tick the appropriate circles and print clearly in BLOCK letters)

Title: Mr Mrs Ms Miss Other Gender: Male Female NRIC Number: _____

Family Name: _____ Given Name(s): _____

Home Address: _____

Country: _____ Postcode: _____

Telephone – Home: _____ Handphone: _____

Email: _____ Date of Birth: ____/____/____
Day Month Year

Country of Birth: _____ Country of Citizenship: _____

Mailing Address (if different from home address): _____

Country: _____ Postcode: _____

Emergency Contact Details

Full Name: _____ Relationship: _____

Home Address: _____

Country: _____ Postcode: _____

Telephone – Home: _____ Handphone: _____

Part B Programme for which you wish to apply (Please tick your preferences)

Full-time Undergraduate Programmes

- Bachelor of Business with a major in Management and with a major in Marketing
- Bachelor of Business with a major in Marketing and with a major in Tourism
- Bachelor of Commerce with a major in Accounting
- Bachelor of Communication with a major in Public Relations and with a major in Journalism
- Bachelor of Communication (Honours)
- Bachelor of Engineering in Electrical Engineering
- Bachelor of Engineering in Mechanical Engineering
- Bachelor of Information Technology with a major in Business Information and Communication Technology and with a major in Software Development and Applications

Part-time Undergraduate Programmes

- Bachelor of Engineering in Electrical Engineering
- Bachelor of Engineering in Mechanical Engineering
- Bachelor of Environmental & Occupational Health and Safety
- Bachelor of Information Technology with a major in Software Development and Applications

Full-time Postgraduate Programmes

- Master of Business Administration
- Master of Business
- Graduate Certificate in Business Administration

Start Date: ____/____/____
Term Year

Part C English Language Proficiency

If you are applying on the basis of an overseas qualification, then you must demonstrate that you satisfy the University's English Language requirements. This can be demonstrated by:

Undergraduate

- a minimum IELTS score of 6.0, with no sub-test score less than 6.0

Postgraduate

- a minimum IELTS score of 6.5, with no sub-test score less than 6.0

Other acceptable requirements as outlined in the English Language Proficiency policy at <http://www.newcastle.edu.au/policy/000104.html>

Is English your first language? Yes No

Language spoken at home: _____

Note: All information provided is treated with the strictest confidentiality and is meant for internal use only.

Part D Prior Academic Qualification(s)

List the names of attempted and/or completed secondary and/or tertiary qualifications (e.g., GCE A-Level examinations, Diploma in Computer Science, Bachelor of Business).

Original or certified true copies of academic records must be attached and official English translations are required for documents in another language. (Please note that documents will not be returned to you).

Institution Name	Qualification Title	Last Year Attended	Duration	Completed (Y/N)

Part E Current Employment Details (If applicable)

Name of Company: _____

Current Position: _____ Years in the Position: _____

Part F Advanced Standing (Credit)

Applicants for advanced standing (credit) may be considered prior to your admission into a degree programme if you have completed or partially completed, a diploma or degree recognised for such purposes.

- I wish to apply for advanced standing Yes No
- Attach the following information: programme outline; course outline; method(s) of assessment; contact hours; duration of the programme; and a list of the text books used.
- All programme and course information should be from official educational institution publications or handouts, and official English translations are required for documents in another language.

Part G Disability/Special Needs

Do you have a disability or long term medical condition which may affect your studies? No Yes

Type of Disability: _____

Part H How did you learn about The University of Newcastle?

Tick the appropriate circle and provide any details in the space provided:

- | | | |
|-----------------------------------|--|--|
| <input type="radio"/> Polytechnic | <input type="radio"/> Education Exhibition | <input type="radio"/> Australian Embassy/High Commission |
| <input type="radio"/> IDP | <input type="radio"/> Advertisement | <input type="radio"/> Friend/Relative studying at the University |
| <input type="radio"/> PSB Academy | <input type="radio"/> Website/Internet | <input type="radio"/> Others (Please specify):
_____ |

Part I Declaration

I hereby apply for admission in accordance with the Act, By-law, and Rules of the University of Newcastle and declare:

that I have read all the brochures supplied. I certify that to the best of my knowledge all documentation and information submitted or made available by me to the University, whether in relation to any program of study or otherwise (the "information"), is true, accurate and complete. I authorise the University and PSB Academy to collect and release information regarding my enrolment to Government agencies in accordance with legal requirements. I understand that any record stored or disclosed according to this system may contain personal details about me from which I may be identifiable. I further understand that refusal or failure to sign this declaration, as written, may result in cancellation of my application.

Signed: _____

Date: _____