

## CAMPUS TRANSFER FORM

### INSTRUCTIONS:

1. Your request for campus transfer will only be processed after all applicable sections are duly completed and required documents are submitted. Documents for submission include copies of NRIC, passport and written approval from University.
2. An application fee of S\$70.00 is applicable. The fee is non-refundable and non-transferable.
3. If you are under 18 years of age, the school will seek your parent's/guardian's approval prior to processing your request. Please provide the contact details in Section C.
4. Once the request for campus transfer is approved, a Student Contract which will be issued, with an Acceptance Form informing him/her of the fees payable. A Fee Protection Scheme (FPS) Insurance will be purchased for the programme and FPS Fees are payable.
5. Students will need to provide proof of medical insurance coverage. Students who are not covered by medical insurance or are unable to produce proof of coverage will be required to purchase medical insurance through PSB Academy's insurance provider.

| SECTION A: COURSE INFORMATION     |  |                                  |  |
|-----------------------------------|--|----------------------------------|--|
| Campus Transferring from          |  |                                  |  |
| Programme Enrolled on Campus      |  |                                  |  |
| Programme to Enrol in PSB Academy |  |                                  |  |
| Commencement Date in PSB Academy  |  | Expected End Date in PSB Academy |  |
| Reason(s) for transfer            |  |                                  |  |
|                                   |  |                                  |  |
|                                   |  |                                  |  |

| SECTION B: STUDENT'S PARTICULARS <i>(*Please delete accordingly)</i> |  |             |  |
|--|--|-------------|--|
| Name of Student  |  | DOB         |  |
| *NRIC/Passport No.   |  | Nationality |  |
| Mailing Address  |  |             |  |
| E-mail   |  | Contact No  |  |

| SECTION C: APPLICABLE TO STUDENT UNDER THE AGE OF 18 ONLY |  |            |  |
|---|--|------------|--|
| Parent's/Guardian's Name                                  |  |            |  |
| Mailing Address   |  |            |  |
| E-mail  |  | Contact No |  |

| SECTION D: DECLARATION BY STUDENT  |               |
|--|---------------|
| <p>I declare that the information given is true and accurate to the best of my knowledge, that I have not willingly suppressed any information and that I agree to abide by the rules and regulations of PSB Academy.</p> <p>For <b>international</b> students: I am aware that I have to apply for a Student's Pass in order to study in Singapore, subject to ICA's approval. For more information on Student's Pass application, please refer to <a href="http://www.ica.gov.sg">www.ica.gov.sg</a></p> |               |
| _____<br>Signature of Student  | _____<br>Date |

