

PSB Academy Pte Ltd (A member of TÜV SÜD Group)
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 Co. / GST Reg. No. 200704825E



OVERALL SCHEDULE

Programme Title : **Diploma in Business Administration (Full-Time)**
 Programme Schedule : **09/DIP002/03**
 Cohort : **FTDBA 3/09**
 Duration : 23 Nov 2009 – 31 Aug 2011
 Lesson Day/Time : **Monday - Friday: 9.00am – 12.00pm; 2.00pm – 5.00pm**
 Examination Time : **2.00 pm - 5.00 pm**
 Lesson and Exam Venue : **PSB Academy Campus @ Delta (Behind Tiong Bahru Plaza)**

Term	Module	Start	Day	End	Main Exam Month	Re-Exam Month
1	English Skills (ES)	23 Nov 09	Mon - Fri	1 Mar 09	12 Apr 10	6 Aug 10
	Quantitative Skills (QS)	26 Nov 09		25 Feb 09	6 Apr 10	11 Aug 10
	Principles of Economics(POE)	24 Nov 10		2 Mar 09	1 Apr 10	3 Aug 10
2	Financial Accounting 1 (FA1)	11 May 10	Mon - Fri	16 Jul 10	13 Aug 10	6 Dec 10
	Principles of Marketing (POM)	10 May 10	Mon - Fri	15 Jul 10	4 Aug 10	10 Dec 10
3	Principles of Human Resource Management (PHRM)	30 Aug 10	Mon - Fri	1 Nov 10	30 Nov 10	Apr 2011
	Basic Business Statistics (BBS)	3 Sep 10	Mon - Fri	12 Nov 10	3 Dec 10	Apr 2011
	Introduction to Organisational Behaviour (IOB)	31 Aug 10	Mon - Fri	19 Nov 10	7 Dec 10	Apr 2011
4	E-commerce Management (ECM)	5 Jan 11	Mon - Fri	11 Mar 11	Apr 2011	Aug 2011
	Introduction to Business Policy and Strategy (IBPS)	4 Jan 11	Mon - Fri	8 Mar 11	Apr 2011	Aug 2011

- Students are to report for classes on the start date of each module.
- **Students will receive a Term Timetable at the first session of each term.**
- Please refer to the Term Timetable for specific examination date for each module.
- No notification will be sent unless there is change in start date.
- Students need to achieve a minimum of 75% attendance and sit for all main examinations if they have applied and approved for any type of funding schemes, i.e. SDF/NTUC-SEP/CDAC.
- Exam room allocation will be made known on the date of the examination.
- Main exam dates are scheduled for first attempt.
- There will be no separate re-exam dates. Re-exam dates are also the main exam dates of the next exam block.
- PSB Academy reserves the right to change the schedule without prior notice.
- CIE exam result release will be 10 weeks from last exam date.

Programme Executive Contact info

Sherlyn Teo
 Centre for Foundation Studies

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Admission Office & Cashier Operating Hours

Weekdays : 9.00am - 7.30pm
 Saturday : 9.00am - 2.00pm
 Sunday & PH : Closed

Customer Service Executives:
 6885 1000 / 6517 2555 / 6517 2664

Please turn over.