

PSB Academy Pte Ltd (A member of TÜV SÜD Group)
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 Co. / GST Reg. No. 200704825E



OVERALL SCHEDULE

Program Title : Diploma in Business Administration (Tourism & Hospitality Management) - Full-Time
Program Schedule :
Cohort : FTDBA(THM) 1/09
Duration : 22 Jun 2009 – 30 Sep 2010
Lesson Time : Monday - Friday: 9.00am – 12.00pm; 2.00pm – 5.00pm
Examination Time : 9.30 am - 12.30 pm

Mod	Topics	Start	Day	End	Exam date	Re-exam date
1.	Principles of Hospitality Management (PHM)	22 Jun 09	Mon - Fri	03 Aug 09	Sep 2009	Dec 2009
2.	Business Communications (BC)	23 Jun 09		13 Aug 09		
	THM Practicum I – Service Skill, Etiquette and Grooming	24 Jun 09		05 Aug 09	N.A.	
3.	Destination and Tourism Management (DTM)	05 Oct 09	Mon - Fri	23 Nov 09	Dec 2009	Mar 2010
4.	Financial Accounting I (FAI)	06 Oct 09		26 Nov 09		
	THM Practicum II – Tourism Knowledge and Attractions	07 Oct 09		18 Nov 09	N.A.	
5.	Foodservice Operations and Management (FOM)	14 Dec 09	Mon - Fri	22 Feb 09	Mar 2010	02 Jun 10
6.	Principles of Economics (POE)	15 Dec 09		04 Mar 10		09 Jun 10
	THM Practicum III – Food and Beverage Operations	16 Dec 09		24 Feb 10	N.A.	
7.	Accommodation Operations (AO)	05 Apr 10	Mon - Fri	17 May 10	03 Jun 10	06 Sep 10
8.	Marketing for Tourism and Hospitality (MTH)	06 Apr 10		27 May 10	10 Jun 10	13 Sep 10
	THM Practicum IV – Accommodation Operations	07 Apr 10		19 May 10	N.A.	
9.	Event Management and Coordination (EMC)	28 Jun 10	Mon - Fri	16 Aug 10	08 Sep 10	08 Dec 10
10.	IT and E-Commerce for Tourism and Hospitality (IETH)	29 Jun 10		19 Aug 10	14 Sep 10	14 Dec 10
	THM Practicum V – Event Management and Marketing	30 Jun 10		11 Aug 10	N.A.	

- Students are to report for classes on the start date of each module.
- Students will receive a Term Timetable at the first session of each term.
- Please refer to the Term Timetable for specific examination date for each module.
- No notification will be sent unless there is change in start date.
- Students need to achieve a minimum of 75% attendance and sit for all examinations if they have applied and approved for any type of funding schemes, i.e. SDF/NTUC-SEP/CDAC.
- Index no. and room allocation will be made known on the date of the examination.
- PSB Academy reserves the right to change the schedule without prior notice.

Due date for 2nd instalment payment: 5 September 2009

Due date for 3rd instalment payment: 14 November 2009